



Dear Parents/Guardians,

Our new booking system now requests you to submit a photo and password. A few parents have requested the reasons why and therefore I am writing to outline these reasons.

This new initiative was introduced after discussions with some parents and we are trialling it for the summer camps.

Please rest assured only staff will have access to the photo and it has been introduced for a few reasons;

1. It offers our staff an opportunity to learn children's names quickly.
2. While a member of our staff will know all the names of the children in the group s/he is taking they might not get an opportunity to learn the names of the children in other age groups. When a parent/guardian arrives to collect their child in the afternoon they might ask a member of staff who does not know who this particular child is. Our new online system allows our staff to input the child's name and access an image of your child, therefore enabling them to locate your child during the supervised play sessions for collection.
3. Unfortunately for various reasons there are occasions when someone is not permitted to collect a child. Our new booking form asks you to submit a password and you will only make the password knowledgeable to those allowed to collect your child.

Our new registration in the afternoon is now online and the person responsible for collecting your child will be asked to input the relevant password. Once the password is submitted a photo of your child will appear and our staff can be safe in the knowledge your child is going home with the permitted person.

Star Hotshots always welcome your feedback and ideas to further improve the high level of childcare Star Hotshots provide so please do contact us anytime.

Kind regards

Harvey Grout
Director